

OTE No. D-14013/2/2022-KB

**Open Tender Enquiry (OTE)
for
Selection of
an Agency for office Interior Designing, furnishing
and supply of Equipment/ Fixtures on Turnkey basis**



KARMAYOGI BHARAT

[A Government Company registered u/s. 8 of the Companies Act, 2013 under administrative control of Department of Personnel & Training, Govt of India]
Address- 2nd Floor, NDCC-II Building, Near CP, opposite to Jantar Mantar,
New Delhi 110001

Tender Enquiry Notice

1. Karmayogi Bharat is a Special Purpose Vehicle-SPV (hereinafter referred as SPV of Karmayogi Bharat in the tender document or KB interchangeably) under administrative control of Department of Personnel & Training (DoPT), Govt of India invites proposals **for Selection of an Agency for ‘office Interior Designing, furnishing and supply of Equipment/ Fixtures on Turnkey basis’**. The location of office is **Parsvanath Capital Towers, Phase I, 7th Floor, Bhai Vir Singh Marg, New Delhi.**
2. The content of this tender enlists the requirements of Karmayogi Bharat. It includes the Bidding Terms which details out all that may be needed by the potential bidders to understand the technical, financial terms and bidding process and explain the contractual terms that the Karmayogi Bharat wish to specify at this stage.
3. After the submission of the proposal according to the instructions provided in the sections below, the bids will be evaluated through a two-bid system (simultaneous receipt of separate technical and financial bids) following Least Cost System (LCS) method of procurement as per GFR procurement guidelines.
4. The tender enquiry document shall be available for download from www.karmayogibharat.com. The hard copy of the proposals shall be submitted at the below mentioned address.

Karmayogi Bharat
2nd Floor, NDCC II Building, Jai Singh Marg, New Delhi – 110001
Near Jantar Mantar.

Date of issue of the tender document	March 28, 2023
Office visit and receive by interested bidders	March 31, 2023 at Parsvanath Capital Towers, Phase I, 7th Floor, Bhai Vir Singh Marg, New Delhi between 12 Noon to 2 PM
Date & Time for opening of technical proposal	April 6, 2023, 5 PM
Date & Time for opening of financial	Date & Time for opening of financial proposal To be notified once the technical proposal evaluation is complete.
Address/ email for Communication or seeking any clarifications	2nd Floor, NDCC-II Building, Near CP, opposite to Jantar Mantar, New Delhi 110001 Ph: 011-23438036 Email: tenders.karmayogi@gov.in
Bid Security/EMD	Rs. 3,50,000/- (Rs. Three lakh fifty thousand only) EMD shall be deposited through RTGS as per details given below:

	Bank Name: State Bank of India Account no.: 00000040859323936 IFSC Code: SBIN0001624 For FDR/BG (pledged in the name of Karmayogi Bharat, New Delhi) if opted for, Originals should reach the KB office within the submission deadline. Any EMD received after the deadline will lead the bid to be rejected. Any delay by post or courier shall not be entertained.
Duration of Assignment	60 days from the date of Work Order.

Tender Enquiry Summary

#	Item	Details														
1	Project Scope	Office Interior Designing, furnishing and supply of Equipment/ Fixtures on Turnkey basis														
2	Time for Completion	60 Days														
3	Defects Liability Period	12 Calendar Months														
4	Selection Method	Open tender Enquiry (OTE) following single stage-two envelope system and Least Cost System (LCS) method of evaluation														
5	PBG	3% of the contract value awarded to the selected agency														
6	Site Visit	<p>The Bidder, if it desires so, at its own responsibility and cost may visit and examine Site of Works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a Contract with respect to the Work. Visiting the Site shall be at the Bidder's own expenses. Nothing shall be payable to bidder on this account.</p> <p>Bidders need to contact the SPV authorized official number to take permission and making necessary arrangements for such visit</p>														
7	The mandatory documents to be submitted:	<table border="1"> <thead> <tr> <th colspan="2">Technical Forms</th> </tr> </thead> <tbody> <tr> <td>Form 1</td> <td>Covering letter with the Technical Proposal in response to tender Notice</td> </tr> <tr> <td>Form 2</td> <td>Documents as per Pre-Qualification</td> </tr> <tr> <td>Technical Documents</td> <td>Supporting Documents as per Pre-Qualification and technical evaluation/ scoring requirement</td> </tr> <tr> <th colspan="2">Financial Forms</th> </tr> <tr> <td>Form 3</td> <td>Financial Proposal Form</td> </tr> <tr> <td>Annexure – B</td> <td>Bill of Quantities (BOQ)</td> </tr> </tbody> </table>	Technical Forms		Form 1	Covering letter with the Technical Proposal in response to tender Notice	Form 2	Documents as per Pre-Qualification	Technical Documents	Supporting Documents as per Pre-Qualification and technical evaluation/ scoring requirement	Financial Forms		Form 3	Financial Proposal Form	Annexure – B	Bill of Quantities (BOQ)
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Form 3	Financial Proposal Form															
Annexure – B	Bill of Quantities (BOQ)															

1. INTRODUCTION

1.1. Karmayogi Bharat

Karmayogi Bharat, a comprehensive institutional framework that has been designed to deliver the objective of mission Karmayogi. It also forms a key pillar of the institutional framework with an aim to operate the IGoT platform, manages its overall governance and ensure that it meets the objective of anytime, anywhere and any device learning for civil servants to enhance their overall competencies. Mission Karmayogi- the national program for civil service capacity building, aims to create a competent civil service rooted in Indian ethos with a shared understanding of India's priorities, working in line with the aim to deliver efficient and effective public service.

2. Scope of Work and Deliverables for the Vendor

2.1. Scope of Work

The scope of work covered in this tender shall be as per the requirements laid out in the document, specifications, drawings, instructions, orders issued to the vendor from time to time during the execution of work. The total area where the work needs to be undertaken is 23,000 Sqft approx. Address of the office: Parsvanath Capital Towers, Phase I, 7th Floor, Bhai Vir Singh Marg, New Delhi

The detailed scope of work and the indicative brand and make of materials to be supplied is given under Annexure-A. Please note that the brand and make of the materials supplied should be as per the brand and make or equivalent.

2.2. Deliverables and Timelines

1. **The Contract Period/ Commencement Date:** The Contract period shall be commenced from the day of issuance of the Work Order. The completion of the contract shall be date of issue of completion certificate. The commencement date for Defect Liability Period is the completion of Contract period.
2. **The Completion Period:** The Completion Period shall be **60 days** from the commencement date. The completion date shall be the date of completion of the works and supply of all office equipment/ fixtures as per specification given in contract including any extensions granted and taking care of snag list.
3. **Defects Liability Period:** The Defect Liability Period (Warranty/ Maintenance Period) shall be **12 calendar months** starting from the date of issuance of the Completion Certificate. The Contractor shall promptly repair or rectify all Defects and deficiencies observed by the Karmayogi Bharat Authorized Person during the Defects Liability Period within a period of 5 (five) days from the date of notice issued by SPV, in this behalf, or within such reasonable period as may be determined by the SPV at the request of the Contractor. The scope of work during the Defects Liability Period includes regular maintenance of the constructed facility including painting/polish finishes and electrical fittings in good condition. The costs of making rectifying all these defects shall be borne solely by the Contractor and deemed to be included in the rates quoted by Contractor. If the contractor does

not rectify the defect or make good the deficiency, the work should be redone or rectified through another agency, or departmentally by employing skilled laborer's, at the contractor's cost. The amount shall be deducted from any monies due to the contractor or realization of any Bank guarantee.

3. Bid Evaluation and Selection Process

Overall evaluation of the bids will be done in two stages namely Technical and Financial evaluation.

The technical evaluation shall be carried out in following two stages i.e Pre-qualification and detailed evaluation and scoring, following Least Cost System (LCS) method of procurement as per GFR procurement guidelines, as per criteria defined below. The bidder can form a consortium for a maximum of two members (one lead and one partner) if required to deliver the project successfully.

3.1 Preliminary Process: SPV may at its sole discretion and at any time during the evaluation of proposal, disqualify any respondent, if the firm:

- i. Made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements
- ii. Exhibited a record of poor performance such as abandoning works, not properly completing the contractual obligations, inordinately delaying completion or financial failures, etc. in any project in the preceding three years
- iii. Submitted a proposal that is not accompanied by required documentation or is non-responsive, failed to provide clarifications related thereto, when sought
- iv. Submitted more than one proposal
- v. Was declared ineligible by the Government of India/State/UT Government for corrupt and fraudulent practices.

3.2. Evaluation Criteria: Pre-Qualification Criteria

S. No	Basic Requirements	Specific Requirements	Documents Required
a.	Legal Entity and Tax Registration	<ul style="list-style-type: none"> - The Bidder should be a company registered in India under the Companies Act 2013 or any other previous Companies Act or a Limited Liability Partnership registered under the LLP Act, 2008 or Proprietorship firm - The company shall hold valid GST and PAN certifications. 	<ul style="list-style-type: none"> - Copy of valid Registration Certificates - Copy of Certificates of incorporation/PAN and GST

b.	Turnover	Average Annual Turnover of the Bidder during the last (latest) three financial year, i.e. FY 2019-20, 2020-21 and 2021-22 or latest, should be equal to or more than Rs. Three (3) crores	Audited Annual Reports OR Balance Sheets or CA Certificate with CA's Registration Number/ Seal
c.	Technical Capability & Experience	The bidder should have an experience of providing similar services from last five years and have completed atleast two (2) similar projects for Govt. or PSU sector. Each similar project must be of a minimum contract value of Rs. 1 Cr. Similar projects shall include office interior designing/office furnishing/facilities management services.	Work Order and Work Completion Certificates from the client
d.	Blacklisting	The bidder shall not have been blacklisted by any central or state government agency, World Bank or other multilateral agencies	Undertaking in this regard to be submitted.

3.3. TECHNICAL EVALUATION CRITERIA AND SCORECARD

Technical evaluation and scoring of proposals shall be carried out based on the following criteria. Detailed evaluation and Scoring based on below matrix shall be carried out only for the pre-qualified bidder as per criteria mentioned above at 3.1.

Sl. No.	Criteria	Requirement	Maximum Score
1	Experience in works of similar nature	1. Experience in similar kind of office works in last 5 year of minimum contract value of Rs. 75 Lakhs. a. Minimum 2 such projects- 10 b. 3 to 4 such projects- 12 c. 5 and more such projects- 15 Additional 2.5 will be given for each similar govt./PSU project (max for 5 projects)	20
2	Turnover	Average Annual Turnover for last three Financial Years a. Minimum Rs. 3 Cr - 5 Marks b. More than 3 Cr and less than 5 Cr -7.5 Marks c. More than 5 Cr – 10 Marks	10
3	Team capacity	The selected Agency will be expected to report and deploy enough manpower required to successfully deliver the project. An indicative/ minimum managerial manpower requirement for the project during the entire duration is shown below 1. Project Lead- 10 marks Minimum Qualification and Work Experience	25

		<p>Civil or Architectural Engineer or equivalent degree/ diploma with 15 years' proven track record of managing construction works, office interior designing and supply of office & IT equipment for pvt. Or Govt. organization/ PSU. He/she must have supervised and delivered at least 2 similar office interior designing work on turnkey basis for Govt. sector. Broad and deep expert knowledge of every aspect of office construction planning and execution</p> <p>2. Architect cum Interior designer -10 marks Minimum Qualification and Work Experience Architectural Engineer or Graduate/ postgraduate in interior designing or equivalent degree/ diploma with 10 years' experience of office architectural planning, interior designing, planning and execution for Govt. organization/ PSU. He/she must have designed and delivered at least 3 similar office architectural planning and interior designing work for govt./ PSU sector.</p> <p>3. Operation/ procurement manager- 5 marks Minimum Qualification and Work Experience Graduate/ postgraduate in procurement/ Operations or material or supply chain management or equivalent degree/ diploma with 5 years' experience of procurement and material management for construction and office furnishing works for Pvt. /Govt./PSU sector. Must have experience of managing operations and material procurement for minimum 2 similar project in past.</p> <p>The bidder need to submit CVs of proposed officials of above position for evaluation purpose.</p>	
4	Technical Presentation	Presentation on design layout, approach and execution plan of furnishing the office and Management and Engineering team structure (Organogram). Bidder may suggest innovative ideas for the interior designing and maximum/ optimum utilization of office space	35
5	Relevant Certifications	The bidder should have the below certifications. - If only ISO 9001 – 5 Marks - If both ISO 9001 and ISO 270001 certified– 10 Marks - If only ISO 27001 – 2.5 Marks	10
		Total	100
	The Financial Bid opening shall be considered for only those Bidders who score minimum of 75 marks.		

3.4. Financial Evaluation:

- i. In order to evaluate Financial Bids, the Purchaser shall consider the following:

- (a) evaluation will be done on the rate of furnishing per square feet as quoted by each bidder.
- (b) The total super built-up area to be furnished is 23000 Square Feet

ii. The Purchaser shall compare the evaluated prices of all technically qualified proposals to determine the lowest evaluated bidder (L-1). The comparison shall be on the basis total cost proposed for the completion of the entire work and handing over of site. The evaluation of a bid will exclude the taxes/GST.

3.5. Proposal Submission Guidelines

The technical and financial proposal to be submitted as per the formats/ requirements given in the tender through hard copy at Karmayogi Bharat office, as per the below mentioned format

1. Envelope 1: Copy/Receipt of the Bank Transfer for EMD amount paid by the bidder. Envelope should be clearly marked
2. Envelope 2: Technical Proposal submitted by the bidder. Envelope should be clearly marked.
3. Envelope 3: Financial Proposal Submitted by the bidder
4. Envelope 4: Should contain Envelope 1, Envelope 2 and Envelope 3 and should be marked with the name and address of the bidder. The name of the project should be clearly written on the envelope.

4.1.1 Technical Proposal

The Technical Proposal shall be submitted with the following:

Pre-Qualification Documents (as per the Pre-Qualification Criteria clause)

- i. Form - 1
- ii. Form – 2
- iii. All supporting documents.

4.1.2 Technical Presentation

The bidders needs to clearly highlight the bill of materials and the works that they will do to complete the office furnishing and interior designing. Samples of key materials/photographs to be supplied shall be provided during the presentation to the technical evaluation committee during the presentation by each bidder. The date for the presentation shall be communicated after the opening of the technical proposals.

4.1.3 Financial Proposal

The Proposal should be signed by the authorized signatory and submitted in . The Proposal must adhere to the following guidelines:

- i. The Vendors should submit the proposal as per the format given in Form-3 and Annexure-B (BOQ)
- ii. Taxes would be additional and as per applicable statutory norms.

3.6. General Terms and Conditions

The Vendor for this engagement would be selected through a competitive bid process, the details of which are provided below:

- 3.6.1. The Karmayogi Bharat reserves to itself the authority to reject any or all the

tenders received without assigning any reason. The acceptance of a tender shall be effective w.e.f. the date on which the letter of intent of acceptance of the tender is put in the communication by the SPV.

- 3.6.2. **MOBILIZATION OF MEN, MATERIALS AND MACHINERY:** All expenses towards mobilization at site and de-mobilization including bringing in equipment, work force, materials, dismantling the equipment, clearing the site etc. shall be deemed to be included in price quoted and no separate payment on account of such expenses shall be entertained. It shall be responsibility of the contractor to obtain the approval for any revision and /or modification desired by him from Karmayogi Bharat before implementation. Also such revision and/or modifications if accepted /approved by the Karmayogi Bharat shall be carried at no extra cost to us. All materials, once bought by the contractor within the project area, will not be allowed to be removed from the premises without the written permission of the Karmayogi Bharat.
- 3.6.3. **Rates to be Firm:** The rates quoted by the tenderer shall be firm and fixed for the entire period of completion and till handing over of the work. No revision to rates or any escalation shall be allowed on account of any increase in price of materials, labour, POL and overheads etc. or any other statutory increase during the entire contract period. No claim on account of any price variation / Escalation on whatsoever ground shall be entertained at any stage of works. All rate as per financial proposal/ BOQ quoted by contractor shall be firm and fixed for entire contract period as well as extended period for completion of the works. No escalation price variation clause shall be applicable on this contract.
- 3.6.4. **Employment of Personnel:** The contractor shall employ only Indian Nationals as his representatives, servants and workmen after verifying their antecedents and loyalty. He shall ensure that no person of doubtful antecedents and any other nationality in any way is associated with the works. Contractor will need to submit an undertaking to this effect before start of works. Karmayogi Bharat shall have full power and without giving any reason to the contractor, to immediately remove any representative, agent, servant and workmen or employee on account of misconduct negligence or incompetence or whose continued employment may in their opinion be undesirable. The contractor shall not be allowed any compensation on this account.
- 3.6.5. **TECHNICAL STAFF FOR WORK:** The contractor shall employ at his own cost the adequate number of technical and other staff during the execution of this work depending upon the requirement of work. The contractor shall not be entitled for any extra payment in this regard. The technical staff should be available at site, whenever required by Karmayogi Bharat for discussion and to take instructions.
- 3.6.6. **WORK ON SUNDAYS, HOLIDAYS AND DURING NIGHT:** For carrying out work on Sunday and holidays or during night, the contractor will approach the Karmayogi Bharat Authorised Person or his representative at least two days in advance and obtain his permission. The contractor shall have no claim on his account whatsoever. If work demand, the contractor shall make arrangement to carry out the work on Sundays, Holidays and in two, three shifts with the approval of Karmayogi Bharat Authorised Person at no extra cost to Karmayogi Bharat.
- 3.6.7. **NO IDLE CHARGES TOWARDS LABOUR OR P&M etc.:** No idle charges or compensation shall be paid for idling of the contractor's labour, staff or P&M etc. on any ground or due to any reason whatsoever. KB will not entertain any claim in the respect.
- 3.6.8. **WORK TO BE EXECUTED IN ACCORDANCE WITH SPECIFICATIONS, DRAWINGS, ORDERS ETC.:** The contractor shall execute the whole and every part of the work in the most substantial and workman like manner both as regard

materials and otherwise in every respect in strict accordance with the specification. The contractor shall also conform exactly, fully and faithfully to the design, drawings and instructions issued in respect to the work assigned by the Karmayogi Bharat Authorised Person. The contractor shall comply with the provisions of the contract and execute the works with care and diligence and maintain the works and provide all labour and materials, tool and plants including for measurement and supervision of all works, structural plans and other things of temporary or permanent nature required for such execution and maintenance in so far as the necessity for providing these is specified or is reasonable inferred from the contract. The contractors shall take full responsibility for adequacy, suitability and safety of all the works.

- 3.6.9. **Schedule of Rates:** The quantities shown against the various items of work are only approximate quantities which may vary as per the actual requirement / measurement at site.
- 3.6.10. **Materials and Samples:** The materials / products used on the work shall be of approved Make/ Brands out of list of approved Makes given in the tender document. The contractor shall submit samples/ specimens of approved Makes of materials / products to the SPV Authorized Person for prior approval. In exceptional circumstances SPV Authorized Person may allow alternate equivalent Makes / Brands of products / materials at his sole discretion. The final choice of Brand/ Make shall remain with the Karmayogi Bharat Authorised Person, whose decision in the matter shall be final and binding and nothing extra on this account shall be payable to the contractor.
- 3.6.11. **Warranty:** The manufacturer warranty of all the items should be transferred to SPV as a part of the handover of the site.
- 3.6.12. **Care of Works:** From the commencement to the completion of the work handing over to the SPV and contractor shall take full responsibility for the care thereof and all temporary works and in case any damage loss or injury shall happen to the works or to any part thereof or to any temporary works due to lack of precaution / negligence on part of contractor, the same shall be made good at his own cost.
- 3.6.13. **Prohibition on Subletting :** The contractor shall not sublet or assign the whole or part of the works except where otherwise provided, by the contract and even then only with the prior written consent of SPV and such consent if given shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults or neglects of any subcontractor, his agent, servants or workman as if they were the acts, the defaults or neglects of the contractor, his agents servants or workman provided always that the provision of labour on piecework basis shall not be deemed to be a subletting under this clause
- 3.6.14. **Compensation for Delay and Remedies:** If the contractor fails to maintain the required progress in terms of relevant clause of contract, to complete the work and clear the site on or before the Completion date or extended date of completion, he shall, without prejudice to any other right or remedy available under the law to the Govt. on account of such breach, pay as agreed compensation the amount calculated at the rate stipulated below or such amount as the SPV Authorised Person (whose decision in writing shall be final and binding) may decide on the amount of tendered value of the work for every complete day /week (as applicable) that the progress work remains incomplete.
- 3.6.15. **Defects Liability Period:** The contractor shall be responsible for the rectification of defects in the works for a period of **12 calendar months** from the date of taking over of the works by the Owner / Client. Any defects discovered and brought to the notice of the contractor shall be attended to and rectified, by the contractor at his own cost and expense. In case the contractor fails to carry out these rectifications, the same may without prejudice to any other right or remedy available, be got rectified by SPV at the cost and expense of the contractor.

- 3.6.16. Precautions to avoid any nuisance to the neighborhood / surrounding. All the necessary precautions will need to be taken during the execution of the project (either during day or night), to avoid any nuisance or any harm causing to the neighborhood/ surrounding areas of proposed construction site. No complaint should arise by the neighborhood /occupiers of other office in the building, during the development work by contractor or any of the persons directly or indirectly related to the site work. In case of any such conditions the contractor shall be fully responsible for the consequences & settlement
- 3.6.17. **Authenticity of Equipment:** The selected bidder shall certify that the supplied goods are brand new, genuine/ authentic, not refurbished, conform to the description and quality as specified in this bidding document and are free from defects in material, workmanship and service. If during the contract period, the said goods be discovered counterfeit/ unauthentic or not to conform to the description and quality aforesaid or have determined (and the decision of the Purchase Officer in that behalf will be final and conclusive), notwithstanding the fact that the purchaser may have inspected and/ or approved the said goods, the purchaser will be entitled to reject the said goods or such portion thereof as may be discovered not to conform to the said description and quality. The selected bidder shall, if so called upon to do, replace the goods etc., or such portion thereof as is rejected by Purchase Officer, otherwise the selected bidder shall pay such damage as may arise by the reason of the breach of the condition herein contained. Nothing herein contained shall prejudice any other right of the Purchase Officer in that behalf under this contract or otherwise. Goods accepted by the purchaser in terms of the contract shall in no way dilute purchaser's right to reject the same later, if found deficient in terms of the this clause of the contract
- 3.6.18. **Contractor Liable for Damage done and for Imperfections:** If the Contractor or his work people or servants shall break, deface, injure or destroy any part of a building in which they may be working or any building, road, fence, enclosure, or cultivated ground, contiguous to the premises on which the work or any part of it is being executed, or if any damage shall happen to the work. If any imperfection becomes apparent while the work is in progress, , or the contractor shall within a period specified by SPV after Certificate, final or otherwise of its completion (given by the SPV Authorised Person or Tendering Authority), shall cause the same to be made good by other workmen and deduct the expense (of which the certificate of the SPV Authorised Person or Tendering Authority shall be final) from any sums may be then, or at any time, thereafter that may become due to the Contractor, or from his performance security, or the proceeds of sale thereof, or of a sufficient portion thereof.
- 3.6.19. **Withdrawal of Work from the Contractor:** If the Tendering Authority shall at any time and for any reasons, whatever, including inability to maintain pro rata progress, think any portion of the work should not be executed or should be withdrawn from the contractor, he may by notice in writing to that effect, require the Contractor not to execute the portion of the work specified in the notice, or may withdraw from the Contractor the portion of work, so specified, and the Contractor shall not be entitled to any compensation, by reason of such portion of work having been withdrawn from him. The SPV Authorised Person or Tendering Authority may

supplement the work by engaging another agency to execute such portion of the work at the cost of the original contractor without prejudice to his rights. He shall also be competent to levy penalty for delay in progress. The recovery of excess cost shall be made good from next available running bill or any other claim and shall not be deferred.

- 3.6.20. **Protect Works:** The contractor shall arrange to protect, at his own cost, in an adequate manner all stone work and other works, requiring protection and to maintain such protection, as long as work is in progress. He shall remove and replace this protection as required by the SPV Authorised Person or Tendering Authority, from time to time, any damage to the work, so protected no matter how it may be caused. Shall be made good by the Contractor free of cost. All template, forms, moulds, centering, false ceiling works and models, which in the opinion of the SPV Authorised Person or Tendering Authority, are necessary for the proper and workman like execution of the work, shall be provided by the Contractor free of cost.
- 3.6.21. **Fair Wage Clause:** The contractor shall pay fair wages/minimum wages to labourers engaged by him on the work as revised from time to time by the Government but the shall not be liable to pay anything extra.
- 3.6.22. **Safety of Workers:** Ensuring safety of workers at time of construction shall be the responsibility of the bidder. SPV has no obligation or responsibility towards any individual in any such case or situations. The bidder must have and maintain valid and keep in force insurance policies accidents, public liability, professional indemnity, worker's compensation required by law. The bidder shall provide personal protective equipment like helmet, face shield, gloves, safety shoes, etc., of standard make acceptable, to all the employees at their cost.
- 3.6.23. **FORCE MAJEURE:** Any delay in or failure of the performance of either party hereto shall not constitute default hereunder to give rise to any claims for damages, if any to the Extent such delay or failure of performance is caused by occurrences such as acts of God or the public enemy, expropriation, compliance with any order or request of Government authorities, acts of war, rebellions, sabotage fire, floods, illegal strikes, or riots (otherwise than among the contractors employees). Only extension of time shall be considered for Force Majeure conditions as accepted by SPV. No adjustment in contract price shall be allowed for reasons of force majeure.
- 3.6.24. The contract will be awarded to the Vendor whose proposal conforms to the terms of the tender and is, in the opinion of SPV, the most advantageous and represents the best value of the assignment, price and other factors considered. Karmayogi Bharat reserves the right to negotiate with the most competitive Vendor, if required.
- 3.6.25. **COVID-19 Guidelines:** The bidder needs to ensure that all the personnel adhere to WHO and MHA COVID- 19 safety protocols at all the time during the construction period.
- 3.6.26. **Performance Bank Guarantee:** The Purchaser will require the selected Bidder to provide a Performance Bank Guarantee, within 30 days from the Notification of award, for a value equivalent to **3% of the contract value**. The Performance Bank Guarantee shall contain a claim period of three months from the last date of validity. The selected Bidder shall be responsible for extending the validity date and claim period of the Performance Bank Guarantee as and when it is due on account of non-completion of the delivery and Warranty period. In case the selected Bidder fails to submit performance Bank guarantee within the time stipulated, the Purchaser at its discretion may cancel the order placed on the selected Bidder without giving any notice. Purchaser shall invoke the performance guarantee in case the selected Bidder fails to discharge their contractual obligations during the period or Purchaser incurs any loss due to Bidder's

negligence in carrying out the project implementation as per the agreed terms & conditions.

- 3.6.27. **Ethics:** Karmayogi Bharat expects all operators, shortlisted bidder(s) to show highest ethical standards during the course of the assignment especially during on-ground work. If any complaints/information regarding any incident of malpractices (bribery, seeking monetary or non-monetary favor/gifts) is brought to the notice, the shortlisted bidder(s) shall take the necessary action (to the extent of expulsion/removal) as per its organization rules and laws applicable at that time. SPV is absolved of any liability/claim arising out of any such above situations.
- 3.6.28. **Insurance:** The Goods supplied under the Contract shall be fully insured against loss by theft, destruction or damage incidental to manufacture or acquisition, transportation, storage, fire, flood, under exposure to weather and delivery at the designated project locations, in accordance with the applicable terms. The insurance charges will be borne by the supplier and Purchaser will not be required to pay such charges if incurred. The goods will be delivered at the FOR destination in perfect condition.
- 3.6.29. **Plant, Machinery & Job facility Area:** The contractor will have to make his own arrangement for storage of materials, plants, equipment's, machineries to be used in the execution of this work well in time after award of the contract, at his own cost. The land for facilitating the works shall be arranged by the contractor and maintained and re-instated after the implementation as per Environment mitigation norms. The contractor shall allow the SPV Authorized persons or any person authorized by the local authorities to access the site or any place where work in connection with the contract is being carried out or intended to be carried out or to any place where materials or plant are being manufactured / fabricated/ assembled for the works.
- 3.6.30. **Liquidated Damages:** The work must be completed as stipulated in the acceptance of the tender should be deemed to be the essence of the contract and delivery must be completed no later than the dates specified therein. Extension will not be given except in exceptional circumstances. However, if the work is completed after expiry of the contracted completion period without prior concurrence of SPV, such delivery will not deprive the purchaser of his right to recover liquidated damages.
- 3.6.31. **Confidentiality:**
The bidder(s) must not divulge any confidential information and ensure that reasonable steps are taken to provide for the safe custody of any and confidential information in its possession and to prevent unauthorized access thereto or use thereof. The shortlisted bidder(s) must not, without the prior written consent of SPV, disclose any confidential information of SPV or any government department or relating to any ministry or any other party. In giving written consent to the disclosure of confidential information, SPV may impose such conditions as it thinks fit, and the bidder must comply with these conditions. Confidentiality clause shall survive for a period of one year after the termination of contract or contract expiry period.

3.6.32. **Payment Milestones:**

Sl. No.	Deliverables/ Milestone	Timelines from the T0= date of issuance of work order	%age of payment
1	Submission and approval of Final	T0 + 7 days	10%

	architectural design and layout of the office along with final BOQ/ list of items to be supplied with Brand and Makes		
2	The payment shall be made to the selected bidder as per the square feet area of work that is completed and approved by Karmayogi Bharat. Payment shall be made of the handover of the completed furnished area and with 30 days of submission of invoice by the bidder.	As per the handover of the furnished area that has been completed post inspection.	

- 3.6.33. **Penalty:** Penalty may be imposed on non-performance/ violation of any of the terms and conditions mentioned in this work order. The quantum of such penalty shall be as decided by the committee of officials (constituted by SPV). The following shall be the treatment in case of damages and delays:
- i. Any damage to the building or to any equipment which might result during the repair shall be repaired by the Contractor/ Service Provider.
 - ii. If the job is not completed within the stipulated time penalty amount @ 0.5% (of the contract value) per day will be applicable on the contractor.
- 3.6.34. The contract will be awarded to the Vendor whose proposal conforms to this open tender enquiry and is, in the opinion of SPV, the most advantageous and represents the best value to the assignment, price and other factors considered.
- 3.6.35. No part of this document including the Annexure can be reproduced in any form or by any means, disclosed or distributed to any person without prior written consent of SPV, except to the extent required for submitting the bid and no more. The information contained in this document is only disclosed for the purposes of enabling potential Vendors to submit a proposal to SPV. This document should not therefore be used for any other purpose. This document contains proprietary information furnished for evaluation purposes only; except with the written permission of the SPV, such information may not be published, disclosed, or used for any other purpose. The bidding firms acknowledge and agree that this document and all portions thereof, including, but not limited to, any copyright, trade secret and other intellectual property rights relating thereto, are and at all times shall remain the sole property of SPV. The title and full ownership rights in the information contained herein and all portions thereof are reserved to and at all times shall remain with SPV. Vendors must agree to take utmost care in protecting the proprietary and confidential nature of the information contained herein.
- 3.6.36. The Vendor shall not make any alteration / changes in the bid after the closing time and date. Unsolicited correspondence from the Vendor will not be entertained.
- 3.6.37. If at any stage of the tendering process or during the currency of the agreement any suppression / misrepresentation of such information is brought to our knowledge, SPV shall have right to reject the bid or terminate the agreement, as the case may be, without any compensation to the Vendor.
- 3.6.38. The Vendor shall be deemed to have complied with all clauses in this open tender enquiry. Evaluation shall be carried out on the available information in the bid.
- 3.6.39. The firms / agencies submitting their proposals would be responsible for all of its expenses, costs and risks incurred towards preparation and submission of their proposals, attending any pre-proposal meeting and visiting the site or any other location in connection therewith. SPV shall, in no case, be responsible or liable for any such costs whatsoever, regardless of the outcome of the process.
- 3.6.40. The proposals submitted by the firms/agencies shall remain valid for a period of two months after the closing date (deadline) for submission of proposals prescribed in this document.

- 3.6.41. During evaluation, SPV may, at its discretion, ask the respondents for clarifications on their proposals. The firms/agencies are required to respond within the time frame prescribed by SPV.
- 3.6.42. At any time prior to deadline for submission of proposals, Karmayogi Bharat may for anyreason, modify the Tender document. The prospective respondents having received the Tender document shall be notified of the amendments through email and such amendments shall be binding on them.

Terms of Reference (TOR)

Karmayogi Bharat, a government-owned Special Purpose Vehicle (SPV), has been founded under Mission Karmayogi-National Program for Civil Services Capacity Building (NPCSCB), with an aim to operate the iGOT Karmayogi platform, manage its overall governance, and ensure that it meets the goal of anytime, anywhere, any-device learning for civil service officials to enhance their overall competency.

Forming a key pillar of the Institutional Framework, Karmayogi Bharat was incorporated on 31st January, 2022 under Section 8 of the Companies Act, 2013 as a 100% Government-owned, not-for-profit company. The SPV is responsible for owning, managing, maintaining, and improving its digital assets, i.e. iGOT Karmayogi (Integrated Government Online Training), the Mission’s marquee digital/e-learning platform.

Karmayogi Bharat intends to engage architect/interior designer for design and supervise furnishing work for office space at Parsvanath Capital Towers, Phase I, 7th Floor, Bhai Vir Singh Marg, New Delhi -01 on third floor.

Scope of Work:

- i. Interior Furnishing, Minor Civil and Electrical Works (minimal) and supply of office equipment for the Proposed Karmayogi Bharat Office considering the details provided in the Tender.
- ii. The successful Bidder shall be required to complete the Works by the intended Completion Date specified in the Tender.
- iii. Details are given below:

Category	Site Location	Built up Area (Sq. Ft)
Office interior designing and furnishing	Parsvanath Capital Towers, Phase I, 7th Floor, Bhai Vir Singh Marg, New Delhi.	Apprx. 23,000

- iv. As part of this open tender enquiry, the Client has provided the structure and layout of the premises for understanding, the requirement of seating space and other areas as required.
- v. The client reserves the right to delete or add one or more items in the scope of works based on prevailing situation during the contract duration.
- vi. The Interior design should be in sync with the current trend in the office spaces and should provide the opportunity to work with maximum flexibility while enjoying benefits of the modern and professional business environment.
- vii. The IT Infrastructure / workstation/other furnishing items to be procured as per prevailing industry standards.
- viii. The agency will provide 3-4 sets of layout/sketch of office area with latest CAD software for e.g. AutoCAD, SketchUp etc.
- ix. The design approved by competent authority will only be implemented in the office space.
- x. The agency will have to prepare the detailed documentation to execute the work and will also be responsible for overall management of the complete furnishing of the office.

Broad Areas to be furnished- detail Specifications are given below in the BOQ table:

S#	Name of the Item	Readiness as per current setup	Description
1	CEO cabin	Yes	Furnishing as per industry standards
2	Seating space for CEO support staff	No	4-5 Seating space with industry standard furnishing
3	6 Cabins for COO, CFO, CLO, CTO, CHRO and CS	NO	Partitions & furnishing as per industry standards
4	Conference room (2 Nos)	Yes	<ol style="list-style-type: none"> 1. Conference room with a seating capacity of 12-15 2. Conference room with a seating capacity of 30-35 (Furnishing and conferencing equipment as per industry standards)
5	Seating Space for Leadership team (12-15)	Yes	Cubicles with industry standard furnishing
6	Seating Space for 60-70	Yes	Furnishing as per industry standards
7	5 Small meeting rooms	Yes	Ready and other furnishing as per industry standards
8	2 Big meeting room	Yes	Ready and other furnishing as per industry standards
9	2 small meeting or showcase area next to reception	No	As per industry standards
10	Cafeteria space	Partially Ready	Capacity of 20-30 with industry standard furnishing for cafeteria setup
11	Open Space	Yes	4-5 Canopy as per available structure
12	Video Wall display at the reception.	NO	Single panel commercial display- 12x6.6 ft, 4K ultra HD buisness display with maximum brightness of 1200 Nz and pixel pitch on 0.9 mm with controller

The selected bidder shall also provide for networking and cabling for seamless wireless internet connectivity and access along with access points. Access controlled entry and exit doors to enter different sections of the office area shall also be required to be provided by the selected bidder.

The rates to be quoted by the bidder shall be as per the above requirements as per the make and model of items as specified in the document or equivalent.

In the event of any additional requirement by Karmayogi Bharat at a later stage during the contract period the rates shall be discussed and agreed with the selected bidder and shall be paid over and above the quoted prices. The magnitude of such changes shall not exceed 20% of the total contract value.

Quality of items to be supplied for office furnishing

Note: The make and quality furnished is just indicative bidder may proposed equivalent makes as per availability of materials.

SR.NO.	DESCRIPTION
1.	Pest control treatment to entire office against termites and vermin prior to construction, including walls, floors and ceiling of the structure and all wood in new construction etc. Make : PCI, Hicare Or equivalent
2.	Maintain cleanliness on site by regular cleaning and removal of debris during the entire construction period of 45 days, including the staircase lobby, passgae etc.
3.	Deep Cleaning of the premises by professional cleaners prior to hand over for occupation to remove dust and construction odours.
4.	Protection to the system furniture & Carpet during the construction with bubble packing etc... Cost to include gardening off areas during construction as per Architect/PMC 's instructions. (Cost to include phase wise work as required) Cost is paid on entire floor area. No seperate measurements shall be considered. This is a fixed cost.

LIST OF MAKES

Sr. No.	Particulars	Material Used	MAKE / BRAND
1	Partition		
a	Single glazed Partition	10mm thk toughned glass along with system partitions	Otic JEB,Dorma
b	De-mountable glass partition	10mm thk toughned glass along with system partitions	JEB , Alloy , Otic Particion
2	Doors		
a	Toughned glass door	Toughned glass door	Otic,JEB,Dorma.
b	Solid flush doors	Solid core door with Laminate / veneer	Century, Uniply
c	Server Room / UPS Room /Electrical	2 hrs Fire rated metal door with vision panel	Signum / Saktihorman
3	Flooring		
a	Italian Marble		As per selection
b	Vitrified tiles	800mm x 800 mm / 600mm x 600mm / 300mm x 600mm / 300mm x 300mm	Nitco / Kajaria / Qutone / Somany / Celesta
c	Corian		Dupont / LG
d	Ceramic Tiles		Nitco / Kajaria / Qutone / Somany / Celesta
e	Carpet		Interface / Shaw / Milliken / Standard / Welspan
4	False flooring	Bare False flooring /Laminate false flooring	Uni Floor / Unitile
5	Ceiling		
a	Gypsum ceiling		Saint Gobain
b	Modular Grid ceiling	(0.9 NRC Value, 0.5 NRC) 600mm x 600mm / 1200mm x 600mm	Armstrong ,Saint Gobain, AMF
c	Metal Ceiling		Armstrong ,Saint Gobain, AMF
e	Wooden / Aluminium Baffele Ceiling		Armstrong ,Saint Gobain, AMF
f	Glass wool		UP Twiga
g	Stretch Ceiling		Barisol
h	Aluminium Section		Hindalco/ Jindal

6	Wall Paper		Muraspec / Marshalls
7	Fabric		
a	Accoustical Fabric panelling	Accoustical Fabric	D décor / Atmosphere / Response
b	Soft board	Soft Board	D décor / Atmosphere / Response
c			
8	Paint	Luster / Acrylic Emulsion / Fire retardant paint	ICI / Asian /Jotun / Berger
a	Polishes		ICI / Asian /
b	POP		Saint gobain
c	Putty		ICI / Asian /Jotun / Berger
d	primer		ICI / Asian /Jotun / Berger
9	Hardware		
a	Floor Spring		Dorma
b	Door Closer		Dorma
c	Door Lock		Dorma
d	Screw SS		APL / OMNI / PRABHAT
e	Nails		HAMMER / APL
f	Wooden Screws		YAMA / HAMMER / JK
g	Hinges		Dorma
h	Telescopic sliding drawer channel		Hafele
i	Adhesive		Fevicol / Araldite
j	Handles		Dorma
k	Multi Lock		Ebco / Hafele
10	Civil Material		
a	Wall	Aerated light weight Blocks	Siporex / Aerocon / Ultra Tech / Godrej
b	Cement		ACC
c	White Cement		ACC
d	Water proofing compound		Pidilite /Roffe
e	PVC/ CPVC/UPVC pipe		Astral / Prince
f	Gypsum Board		Saint Gobain
11	Carpentry Material & General		
a	Marine Ply		Century, Uniply,
b	Commercial Ply		Century, Uniply,
c	Laminate		Merino / Greenlam

d	Veneer		Jalaram / Anchor
e	Mirror		Saint Gobain
f	Wood Preservative		Pest Control - India / Hicare
g	Lacquered Painted Glass		Saint Gobain
h	MDF		Century, Uniply,
i	Cement fibre Board		Bison Board
j	Prelam Board		Century, Uniply,
k	Silicon Sealent		Dow corning
l	EPDM Acoustical/ Fire Seal		Hilti
m	Block Board		Century, Uniply
n	Aluminium skirting		Bottomline / Kubic
12	Miscellaneous		
a	Frosted Film		3M
b	Anti Termite		Pest Control - India / Hicare
c	Antiskid Tape		3M
d	Motorised Honeycomb blinds		Hunter Douglas, NBT
e	Roller Blinds		NBT / Mac / Vista
13	Plumbing		
a	Chlorinated Polyvinyl Chloride (CPVC) SDR-11 ASTM D-2846 with CPVC plain & brass threaded fittings, SCH-40		Astral, Finolex, Prince, Supreme,
b	CP Fittings		Jaguar
c	Pillar Cock		Jaguar, Eurnonics
d	Angle Cock (Angular Stop)		Jaguar, Eurnonics
e	Hand Shower		Jaguar, Hindware
f	Bottle Trap		Jaguar
g	Stop Cock		Florentine
h	Master Stop Cock		Florentine
i	Flush Valve		Hindware.
j	WC		Hindware, Paryware, American Standards
k	Under counter basin		Hindware, Paryware, American Standards
l	Semi recessed basin		Hindware, Paryware, American Standards
m	Urinal with sensor		Hindware, Paryware, American Standards

n	Valves		Finolex, Prince, Supreme, Sant
o	Hot dipped MS angle		Local Make
p	SWR Poly Vinyl Chloride (PVC) class B 6Kg/Cm ² pipes confirming to IS:13592 (2013)		Astral, Finolex, Prince, Supreme
q	Cleanout Plug with suitable inset keys and opening male threaded joint		Astral, Finolex, Prince, Supreme
r	SS Drain		Local Make
s	Sanitary Fixtures		Hindware, Paryware, American Standards

LIST OF MAKES

LIST OF MAKES		
1	Power Panels Manufacturer	Zenith
		Arrow
		Eltech power control
		Powercon Switchgear
2	MCCB	Schneider Electric India , L & T India,ABB ,Legrand , Siemens,Hager
3	MCB / MCBDB / RCCB / RCBOs	Schneider Electric India , L & T India,ABB ,Legrand, Hager,Havells
4	Panel accessories	
4.1	Terminals and block connectors	Connectwell,Elmex.net,Wago
4.2	Control relays/timers	SELEC Controls Pvt. Ltd, Omron India
4.3	Selector switches	L & T India, Kaycee selector switches, Suraj Electronics and Electricals
4.4	Indicating lamps	Schneider Electric India , L & T India,Teknic,Vaishnav
4.5	Contactors	Schneider Electric India , L & T India,ABB
4.6	All hardware components	Zinc plated with tensile strength of 8.8 grade
4.7	Aluminium bus bar	Hindalco LTD
4.8	Copper bus bar	Purity should be 99.9 %
4.9	Current transformers	RECO Transformers Pvt.Ltd,Newteck,Transpowertech,Trinity Energy
4.10	Load managers/measuring instruments	HPL ,Secure ,Elmeasure, Schneider Electric India, Rishabh, Newtek Electricals
5	SPD's	Cape Electric, OBO Bettermann, ZOTUP, Legrand
6	ATS (Auto transfer switch)	ASCO, Socomec, Elmeasure
7	MTS (Manual transfer switch)	Socomec Innovative power solutions , Schneider Electric India, Eaton
8	Capacitors	Epcos, Neptune Electrical Industries, L&T India, Schneider Electric India, Subodhan Engineers Pune Pvt. Ltd

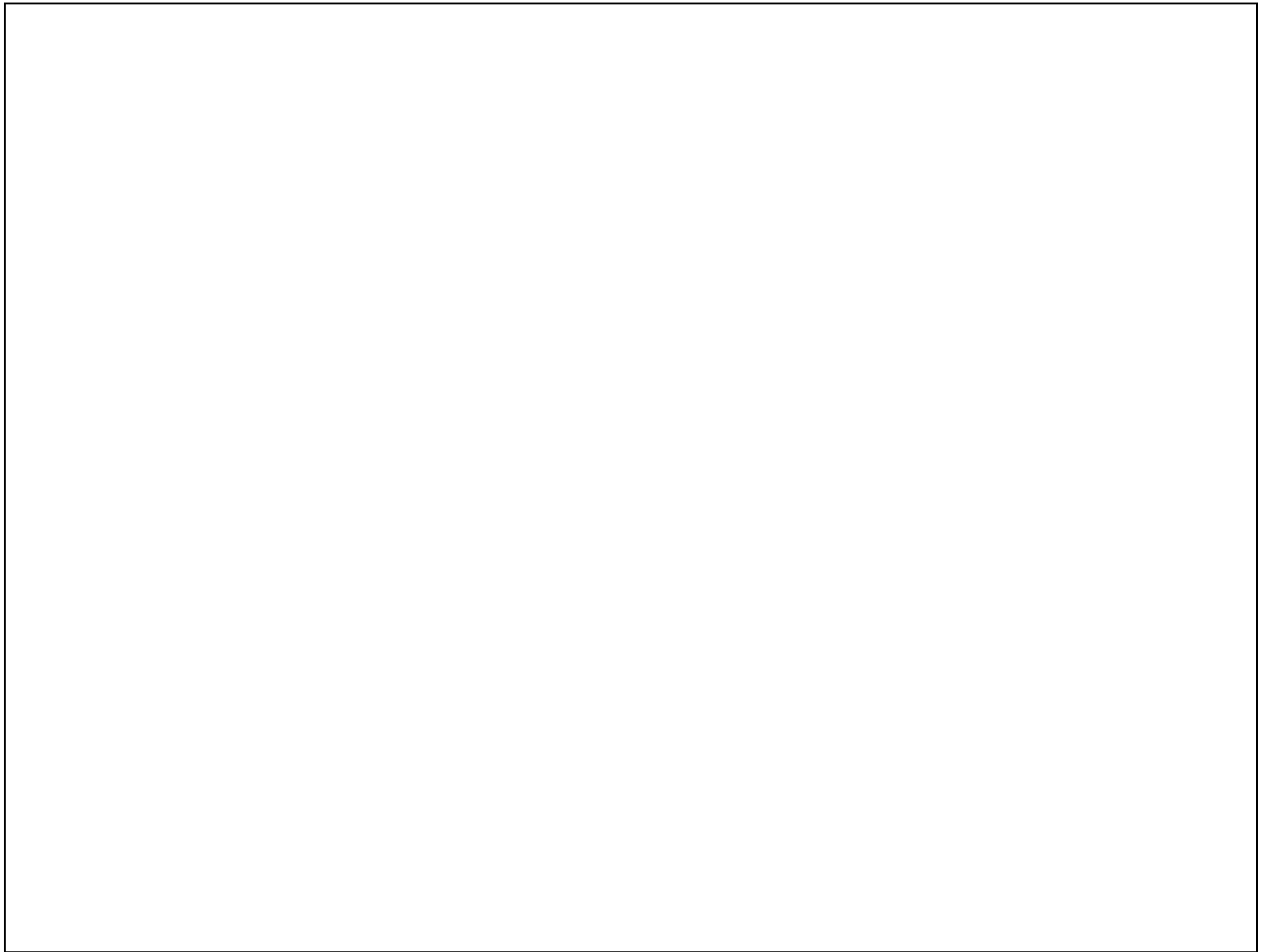
9	Power Factor Correction Relay	Epcos, L&T, ABB
10	Protective relays	L & T India, Schneider Electric India,ABB
11	Busduct	Schneider electric, Legrand, L&T, RR Busduct, Godrej
12	Armoured LT cables (FRLS & XLPE)	Polycab, Havells, RR Kabel, KEI
13	ZHFR/ LSZH/ FRLS PVC insulated copper conductor single/multi core stranded wires of 1100 volt grade	Polycab, Havells, RR Kabel, KEI
14	Lugs	Dowells, 3D Billete ,Braco Electricals [India] Pvt. Ltd
15	Glands	Braco Electricals [India] Pvt. Ltd,Dowells, HMI,Comet,Raychem
16	PVC Glands	GEWISS, Raychem
17	GI Cable trays	OBO Bettermann,Profab Engineers Pvt. Ltd,Asian,Indiana,prakash Fabcon
18	GI Trunking	Prakash Fabcon,Profab Engineers Pvt. Ltd,Asian,Indiana
19	GI /MS conduit and accessories	BEC Conduits Pvt. Ltd, AKG
20	PVC conduit and accessories	Polycab, Precision plastic industries pvt ltd ,BEC Conduits Pvt. Ltd, AKG,Anchor by Panasonic
21	Weatherproof junction boxes	GEWISS, Hensel
22	Halogen free flexible conduit	GEWISS
23	Modular switch / socket outlets,RG6 AND RJ 11 port	Legrand (Arteor/ Myrius), Crabtree India (Verona), Honeywell MK (CITRIC,BLENZE PLUS), Panasonic, GM, Anchor Roma
24	Industrial sockets	Scame, Mennekes, Legrand, Gewiss, OBO Bettermann, PCE, Cape
25	Floor junction boxes for modular switches	DAVIS, Legrand, Honeywell MK

26	Workstation connector	Wieland Germany
27	LED light fixtures	Philips lighting, Bajaj electricals, Wipro, Havells, Panasonic lighting & Lighting Technologies Ltd
28	Flameproof light fixtures	Prateek explosionproof Pvt Ltd, Prolite
29	Decorative LED light fixtures	Philips lighting, Bajaj electricals, Wipro, Havells, Panasonic lighting & Lighting Technologies Ltd
30	Lighting Sensors	Philips, Bajaj electricals, Wipro, Havells, Legrand
31	Exit signage's	Prolite, Legrand, Bajaj
32	Dimmers	Lutron, Crestron, Dynalite, Schneider Electric India
33	Earth Electrode	CAPE, OBO Bettermann, Schneider Electric India
34	Earth conductor GI strip	Thickness of galvanisation 86 microns
35	Earth conductor CU strip	Copper Purity: 99.97 % (min)
36	Elastomeric Mat	Premier polyfilm led, Polyelectrosafe, Challenger, Raychem RPG
37	Lighting UPS	Schneider Electric India, Numeric Legrand, Socomec Innovative power solutions, Emerson Network Power
38	Sealed Maintenance Free battery	Quanta, Rocket Global & Yuasa Battery Co. Ltd. Korea, Amara raja
39	PVC Raceways	MK, LEGRAND, OBO Bettermann
40	Aluminium Raceways	Jindal Aluminium Limited
41	Stabiliser	Servo , Krycard, Jindal
42	UPS System	Socomec Innovative power solutions , APC Schneider Electric India , Luminus Vertiv (Emerson Network Power is now Vertiv) Eaton

		Legrand Numeric
MAKE LIST FOR OFFICE : NETWORKING SYSTEM		
1	CAT-4/6 cables	Systimax,Legrand ,Molex,Schneider Electric India,R&M India Private Limited
2	PVC conduit and accessories	Systimax,Legrand ,Molex,Schneider Electric India,R&M India Private Limited
3	Telephone and wires	Delton,Finolex,ITL ,R&M India Private Limited
4	RG59 outlets	Systimax,Legrand ,Molex,Schneider Electric India,R&M India Private Limited
5	RG59 coaxial cable	Polycab,Havells,RR Cable, KEI,Rajanigandha,R&M India Private Limited
6	RJ45 CAT6 IO (Quad & dual face plate)	Systimax,Legrand ,Molex,Schneider Electric India,R&M India Private Limited
7	Gigabyte CAT6,24 port L type patch panel	Systimax,Legrand ,Molex,Schneider Electric India,R&M India Private Limited
8	CAT-6 patch cord	Systimax,Legrand ,Molex,Schneider Electric India,R&M India Private Limited
9	Server/Networking Rack	Systimax,Legrand ,Molex,Schneider Electric India,R&M India Private Limited
10	Riser & EPABX Cable	Delton,Finolex,ITL ,R&M India Private Limited,R&M India Private Limited
11	12 port LIU with connector	Systimax,Legrand ,Molex,Schneider Electric India,R&M India Private Limited
12	Pigtall with connector	Systimax,Legrand ,Molex,Schneider Electric India,R&M India Private Limited
13	Optic Fibre Patch cords	Systimax,Legrand ,Molex,Schneider Electric India,R&M India Private Limited
14	Fiber Optic Cable	Systimax,Legrand ,Molex,Schneider Electric India,R&M India Private Limited
15	Networking rack	Legrand , Schneider Electric India,Well rack,R&M India Private Limited
16	Items not covered above	As per IS certified
16	Lighting controllers	Lutron/Crestron/Dyanlite
MAKE LIST FOR OFFICE : FIRE ALARM/PA/CCTV/ACCESS CONTROL SYSTEM		
A	FIRE ALARM SYSTEM	
1	Fire Alarm Panel	Honeywell / Siemens / Mircom / Secutron/Ravel

2	Photoelectric Smoke Detectors	Honeywell / Siemens / Mircom / Secutron/Ravel
3	Heat Detectors	Honeywell / Siemens / Mircom / Secutron/Ravel
4	Multisensor Detectors	Honeywell / Siemens / Mircom / Secutron/Ravel
5	Interface Modules : Monitor / Relay / Control / Zone Monitor etc.	Honeywell / Siemens / Mircom / Secutron/Ravel
6	Sounders / Sounder cum Flashers / Strobes / Annunciation devices	Honeywell / Siemens / Mircom / Secutron/Ravel
7	Manual Pull Stations	Honeywell / Siemens / Mircom / Secutron/Ravel
8	Fault Isolator Modules	Honeywell / Siemens / Mircom / Secutron/Ravel
9	Addressable Power Supplies	Honeywell / Siemens / Mircom / Secutron/Ravel
B	PUBLIC ADDRESS SYSTEMS	
1	Single Zone Mixing Amplifier 120 Watt	Honeywell/Aties / Bosch
2	Speakers	Honeywell/Aties / Bosch
3	Gooseneck microphone	Honeywell/Aties / Bosch
4	Message Manager	Honeywell/Aties / Bosch
5	Volume Control	Honeywell/Aties / Bosch
6	Background music source	Honeywell/Aties / Bosch
C	NVR BASED IP CCTV SYSTEM	
1	IP Dome Cameras	Sony / Hikvision / Honeywell
2	Network Video Recorder	Sony / Hikvision / Honeywell
3	Professional CCTV Monitors	HP / SAMSUNG / PANASONIC
4	Managed LAN Network Switches	CISCO / HP
5	Power Supplies	Transtech / Eqv Listed Power Supply
D	ACCESS CONTROL SYSTEMS	
1	Biometric Readers	Spectra/ Morpho / Viridi
2	IClass Card Readers	HID/Spectra
3	Emergency Break Glass unit	KAC / Ebelco eqv preapproved.
4	EM Door Locks	Ebelco / BEL / Dorma / Eqv UL Listed
5	Magnetic Contact	Texecom / DSC / Ademco / Sentrol / Eqv
6	Manual Key override switch	Ebelco
7	Main Access Controller	HID / SPECTRA
8	Access Control Software	HID / SPECTRA
9	Server / PC / Monitors	HP / DELL / IBM
E	CABLES AND CONTAINMENT	
1	ISI Marked FRLS 2 core x 1.5 mm ² , Multistrand Copper, FRLS Armoured cable, RED in Colour	KEI / Caliplast / RR Cable / Kenter/Polycab

2	ISI Marked FRLS 2 core x 1.5 mm ² , Multistrand Copper, FRLS Armoured cable, Black in Colour	KEI / Caliplast / RR Cable / Kenter/Polycab
3	FRLS 8c x 0.75 mm ² multistranded copper, Shielded, PVC sheathed Armoured Cable	KEI / Caliplast / RR Cable / Kenter/Polycab
4	FRLS 4c x 0.75 mm ² multistranded copper, PVC sheathed Armoured Cable	KEI / Caliplast / RR Cable / Kenter/Polycab
5	FRLS Cat-6e ,shielded, PVC sheathed Armoured Cable	KEI / Caliplast / RR Cable / Kenter/Polycab
6	ISI Marked FRLS 2 core x 1.5 mm ² , Multistrand Copper, Armoured cable	KEI / Caliplast / RR Cable / Kenter/Polycab
7	Signal cabling : Armoured FRLS Copper Flexible Conductor Shielded (Aluminium Mylar tape with ATC Drain wire of 0.75 Sq. mm),PVC insulated,PVCS heathed Cable as per IS : 694	KEI / Caliplast / RR Cable / Kenter/Polycab
8	2Cx 1 sq. mm	KEI / Caliplast / RR Cable / Kenter/Polycab
9	3Cx 1 sq mm	KEI / Caliplast / RR Cable / Kenter/Polycab
10	4Cx 1 sq mm	KEI / Caliplast / RR Cable / Kenter/Polycab
11	8Cx 1 sq mm	KEI / Caliplast / RR Cable / Kenter/Polycab
12	20 mm / 25 mm GI Conduit and Fiittings	BEC / Wimco / Universal /Polycab
13	Perforated GI Cable tray, Medium Duty	Profab / Right Engg / Sunrise / Adarsh
14	GI Trunking	Profab / Right Engg / Sunrise / Adarsh



Form 1: Covering letter with the Proposal in response to Tender Notice

(To be submitted on the Letterhead of the responding firm)

{Place}

{Date}

To,

Chief Operating Officer (COO)
2nd Floor, NDCC-II Building, Near CP,
opposite to Jantar Mantar,
New Delhi 110001

Subject: Submission of proposal in response to the tender for “for Selection of an Agency for ‘office Interior Designing, furnishing and supply of Equipment/ Fixtures on Turnkey basis”.

Dear Sir,

1. Having examined the tender document, we, the undersigned, herewith submit our proposal in response to your Tender dated <dd/mm/yy> for “<Tender Name>”, in full conformity with the said Tender document.
2. We undertake, if our proposal is accepted, to adhere to assign a team dedicate to this project.
3. We have read the provisions of Tender and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our proposal shall not be given effect to.
4. We have submitted EMD of Rs. 3,50,000/- against above tender as per given requirement in the tender.
5. We undertake, if our proposal is accepted, to adhere to the scope of engagement or such modified plan as may subsequently be mutually agreed between us and KB or its appointed representatives.
6. We agree to unconditionally accept all the terms and conditions set out in the Tender document and also agree to abide by this bid response for a maximum period of three months from the date fixed for bid opening and it shall remain binding upon us with full force and virtue, until within this period a formal contract is prepared and executed, this bid response, together with your written acceptance thereof in your notification of award, shall constitute a binding contract between us and KB.

7. We affirm that the information contained in this proposal or any part thereof, including its exhibits, schedules, and other documents and instruments delivered or to be delivered to through this proposal is true, accurate, and complete.
8. This proposal includes all information necessary to ensure that the statements therein do not in whole or in part mislead the SPV as to any material fact. We agree that SPV is not bound to accept the lowest or any bid response you may receive. We also agree that you reserve the right in absolute sense to reject all or any of the products/ service specified in the bid response without assigning any reason whatsoever.
9. We confirm that we have not been blacklisted by any central or state government agency, World Bank or multilateral Funding agency etc.

It is hereby confirmed that I/We are entitled to act on behalf of our corporation/company/firm/organization and empowered to sign this document as well as such other documents, which may be required in this connection.

Dated this Day of 2022

(Signature) (In the capacity of)

Duly authorized to sign the Bid Response for and on behalf of: (Name and Address of Company) Seal/Stamp of Vendor

Form 2: Details of Responding Organisation

Section No.	Sr. No.	Particular	Detail
I	COMPANY PROFILE :		
	1.	Name of the Organization * (As appearing on PAN Card)	
	2.	Registered Office Address *	
	3.	Address for Billing Office & Address *	
		Name of Contact Person *	
		Contact No. *	
		Mobile No.	
		E mail ID *	
	4.	Name of Contact Person (Finance & Accounts) *	
		Contact no.	
		Mobile no.	
		E mail ID *	

II	STATUTORY DETAILS:		
	1.	GST Details: -	
		Whether Registered Assessee (Yes or No)	
		If Yes: -	
		GSTIN Number # *	
		Type of Assessee	
	2.	MSME	
		Whether Registered under MSME (Yes or No) *	
		If Yes: -	
		MSME Registration No. and validity date # *	

	3.	Permanent Income Tax No. (PAN) #	
	4.	<u>NATURE OF ENTITY:</u> * PROPRIETOR/PARTNERSHIP/ LPP/ PRIVATE LIMITED /PUBLIC LIMITED/GOVERNMENT	
	5.	WHETHER FUNCTIONING IN A SPECIAL ECONOMIC ZONE. (SEZ) (YES/ NO) *	

II	BANK DETAILS: -		
I		Name of Bank	
		Address of Bank	
		Bank Account No.	
		IFSC Code	
		SWIFT CODE (If party's billing address is outside India)	

IV	Details of responding Company		
1.	Current Year Turnover (Rs Crores)		
2.	Company Profile (Operations in India)		
2.1	Average turnover during latest last three financial years	(Turnover in Rs Crores)	
2.2	Full-time professional staff engaged in related services	(Number of Staff)	

2.3	Extent of operations in India (national spread) i.e. number of offices in India (client specific / project specific offices should not be taken into account)	(Number of Offices in different cities/towns and their address)	
3.	Company Experience		
3.2	Experience of working on similar projects of office interior and furnishing works during last 5 years of the minimum contract value of Rs. 1 Cr.	Number of Projects and their brief description including following: i. Client Name- office name ii. Area of office furnished iii. Brief details of work iv. Total contract value v. Period of contract	

Declaration by Director/ Proprietor/ Partner:

I/We declare that the information furnished above are correct to the best of my/our knowledge /belief.

I/We undertake to inform you of any change in above particulars at the earliest.

Form 3: Financial Proposal Form

(Amount in INR)

S.No	Rate per sqft for furnishing (A)	Total area to be furnished (B)	Total Amount (A*B)
1	To be filled by the bidder		
Total Amount in Words			

** Exclusive of GST*

Bidders are requested to note the following:

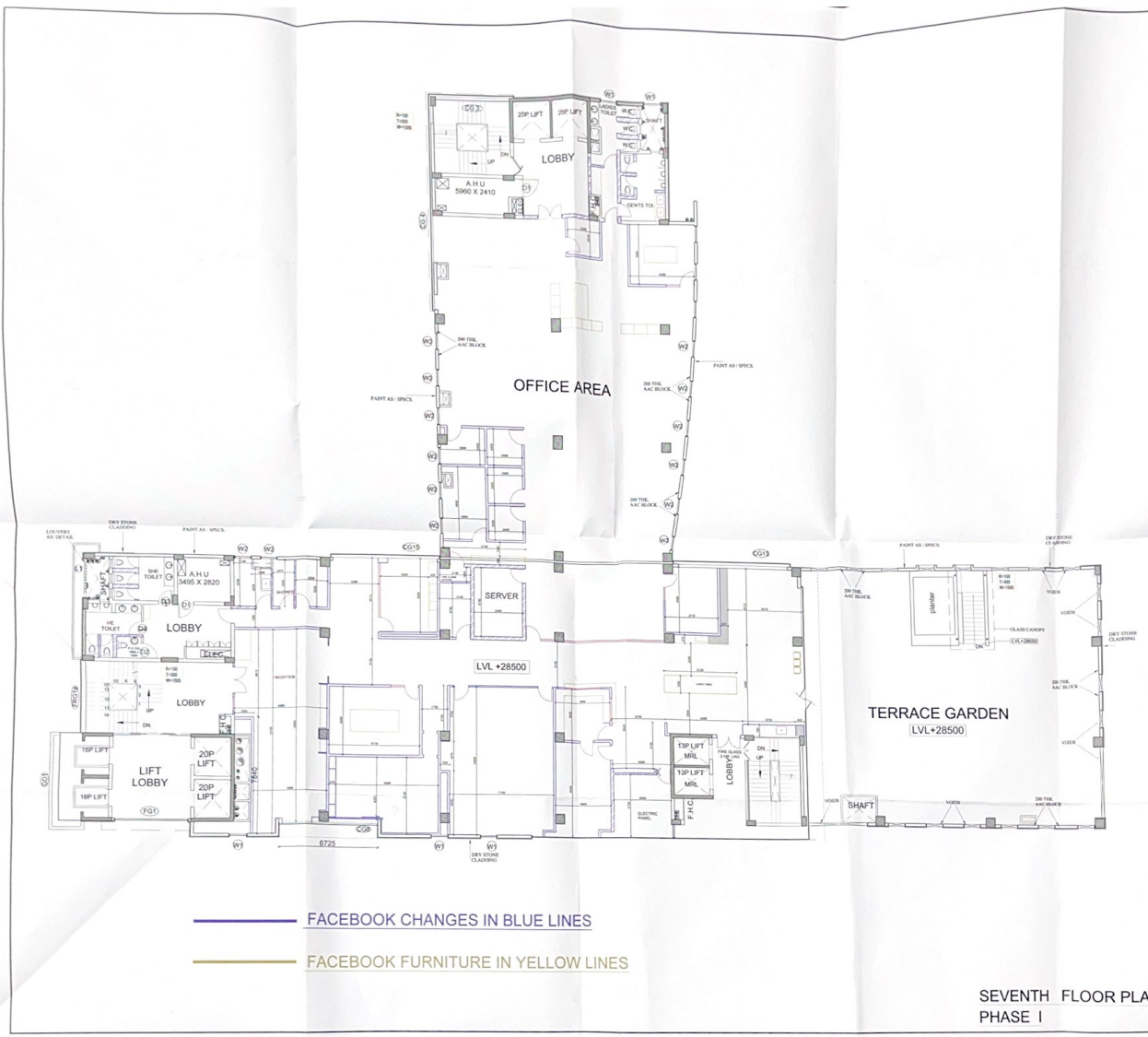
- Total amount quoted shall consider all works to completed for furnishing the office space after leveraging the existing infrastructure available.
- Technically qualified Bidder quoting lowest Project cost shall be selected for the job.
- All the details must be provided as per format. Incomplete formats will result in rejection of the proposal.
- All the quoted costs must include lump sum cost to complete the work as per Scope of work defined in the tender document, excluding GST.
- All the rates must be quoted in INR.
- The prices in any form or by any reasons should not be disclosed in the technical or other parts of the Bid except in the commercial Bid. Failure to do so will make the Bid liable to be rejected.
- The commercials quoted in the commercial/ financial proposal are valid for 12 months from the date of opening of financial proposal.

Authorized Signatories

(Name & Designation, seal of the company)

Date:

EXISTING FACL-
LAYOUT
DUSM 7TH FLOOR



SEVENTH FLOOR PLAN
PHASE I

PROJECT	
REVISED SANCTION BUILDING PLANS OF REHABILITATION WORK FOR D.M.R.C (POCKET I & II) AT BHAI VIR SINGH MARG, NEW DELHI	
BUILDING THE SHOPPING & OFFICE COMPLEX	
DRAWING TITLE SEVENTH FLOOR PLAN	
DATE OF SHEET DMRC	
REVISION	
NAME OF ARCHITECT	DATE
Architects -	
TDA TDA Architects & Engineers Pvt. Ltd. L.L.P.	DATE
100, Connaught Place, New Delhi - 110028	SCALE
	DRAWN BY
	CHECKED BY